

Multiple-Page File Setup

In order to achieve fast turnaround times and accurate proofing from our prepress department, all files containing multiple pages should be created in the following formats:

If you're sending a PDF FILE:

Send your PDF in single pages and not spreads. There should be a single page in your file for every page in the booklet. Please make sure all pages contain the proper bleed area. All files will be properly impositioned in our prepress department using our automated imposition software.

Example: If you're sending an 8 page booklet, please make sure your pdf file contains 8 single pages - not 4 double pages.

If you're sending a NATIVE FILE:

You may send your native files 1 of 2 ways. Either as single pages or as facing pages. Please be sure that the pages are in consecutive order as well. Please make sure all pages contain the proper bleed area. All files will be properly impositioned in our prepress department using our automated imposition software.

Example: If you're sending an 8 page booklet, please make sure your document begins with page 1 and continues in consecutive order. Please do not put page 8 with page 1, page 2 with page 7, etc.

Our Recommendation:

We strongly recommend the purchase of a hard copy and fold sample proof when an order contains multiple pages.